



# MSTF Student Approval Form

## SURVEY

**NEW FOR 2019:** If this survey is about gathering initial information, that is **not private information** *and* is a **maximum of 5 questions** *and* can be **answered in 2 minutes or less**, then **parent permission will not be required** for this initial survey. However, parent permission may be required for a later survey in your project. **Remember to place all answered surveys in the back of your logbook in an envelope.**

If you are asking people any questions about food taste testing, product testing, sensory or cognitive, physical activity, medical testing then parent permission is required, or if you want to ask more than 5 Questions or you want long answers then please use the template below.

### Actions needed:

- Researcher: fill in this form and get your teacher to check it and sign it. See example template. You will need to modify the template for your project but it must include the information on the page 2.
- **Your classroom teacher must show this form along with your survey questions to the MSTF teacher. The MSTF teacher must sign your form**, before **you** give it to participants.
- Hand each participant a participant survey consent form. To participate, they must return a signed permission slip.
- *This signed approval form goes into an envelope in the **front** of your logbook labeled approval form and signed consent forms go into a separate envelope at the **back** of your logbook and are kept confidential by you the surveyor.*
- **NOTE: Survey **only** projects are **not eligible** for entry into MSTF**

### Classroom teacher and MSTF Teacher:

- I have checked the survey form template form has been completed for the student's project.*
- I have checked the questions the student(s) want to ask and deem them appropriate to the project.*
- There is a maximum of 5 Questions and none of these questions are deemed PERSONAL so no parent signature is required*

**Classroom Teacher Signature and date**

**MSTF Teacher Signature and date**

***(This is **only** a Template form, please change it for your project)***

## Participant Survey Consent Form

Apart from my teacher and the chief judge if required, this information will remain confidential.

My name is *(insert your name- the researcher)*. I am a year \_\_\_\_\_ student at *(insert your school)* \_\_\_\_\_ .  
The purpose of my investigation is to \_\_\_\_\_

**I am looking for participants to answer a selection of questions to help me conduct my investigation.**

At the end of the project, all raw data e.g. questionnaires and discussion notes will be destroyed and the audiotapes and video records returned to the participants before January 1<sup>st</sup> 2020.

When the results of the investigation are published or presented your name will not be used unless I have received prior permission from you.

If you are able to participate in my project, can you please complete the questions below and sign the bottom section of the form. *Note:* You may refuse to participate or refuse to answer any of the questions.

**Questions:** *(insert questions in the space below or attach on a separate page)*

**Confirmation that you have understood the requirements of participating in this project**

***Please tick the boxes.***

- I have read the contents of this survey consent form and have had any questions answered satisfactorily.
- I give my consent for myself/my child (delete one) to participate in this research project.
- I understand that the data will conceal my/their identity and that the data will be destroyed by the date given above.
- I understand that all photos, video and electronic recordings of myself will be returned to me or destroyed by the date given above.
- I have received (or will receive) a copy of this form for my records and for future reference

**Note:** All participants under 18 require a Parent's or Guardian's signature

**Participant's Name (print):** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Parent's/Guardian's Participant's Name (print) and Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**I understand that if I have any questions I may contact the surveyor on:**

**Surveyor's Name:**

**Phone and/or email:**

**Teacher's email:**